

Library Collection Development Plan and Action Plan

August 2024

Written by:

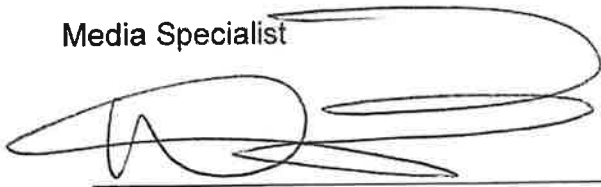
Heather Verreault

Signatures

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9/3/24

Media Specialist

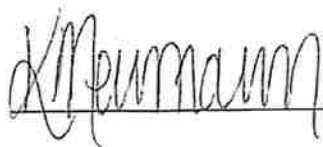
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Date

9/4/24

Mr. Noyes, Principal

Date

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9/3/24

Kim Neumann, SAC President

Date

updated 12/12/24

**Library Mission Statement:** Our Canoe Creek K-8 library program's mission is to provide an inviting, dynamic learning environment and services that foster the love of literacy and learning, while supporting teaching. We aspire for our students to have a life-long love of reading, learning, creating, and independent thinking.

To accomplish this, the media specialist, teachers and administration collaborate in planning and providing units of study which integrate information skills with classroom content. The Media Center will emphasize the value of reading for pleasure and the appreciation of literature. Additionally, media services will promote innovative technology through professional growth and continuous learning.

**School Mission Statement:**

Canoe Creek K-8 will expose students to a rigorous and innovative Environmental STEM education while providing the instructional building blocks to develop 21<sup>st</sup> century global citizens. Through hands-on investigation and problem-solving, students will become critical thinkers who are empowered to build sustainable and informed communities

**County Mission Statement:**

Inspiring all learners to reach their highest potential as responsible, productive citizens.

**Scope of the collection**

The collection will contain a balanced, wide variety of both print and non-print materials that reflect all points of view on both current and historical issues. In addition, these resources will be appropriate for a wide range of ability levels and learning styles. The collection will serve the needs of students and staff in both instructional and recreational pursuits. Students and staff are an integral part of collection development by requesting materials desired for addition to the existing collection.

**Background Statement:**

Students from preK-8<sup>th</sup> grade, as well as faculty, staff, parents, and administrators, utilize the Canoe Creek K-8 Media Center. They represent a variety of cultures, ethnic backgrounds, and socioeconomic statuses. Additionally, the school offers a variety of ESE, ESOL, and gifted programs.

**Responsibility for Collection/Development:**

The Collection Development Policy is never intended to be finite in scope; rather, it is a statement of principles and guidelines used by Canoe Creek K-8 Media Center in its selection, acquisition, evaluation, and maintenance of the media center materials. The policy is continuous and will be reviewed periodically to meet stakeholder needs.

**Target Audience:**

The library's focus is on our student population, our teachers, staff and families.

**Budgeting and Funding:**

The school media center budget as determined by administration, the media allocation from the state, and the internal media center account funded by book fairs will be used for purchases. Osceola

Country School District typically distributes the state funding late Fall. This year will be distributed in January.

**Evaluation Criteria:**

Using the American Library Association as a guide, the following criteria will be used for evaluation of new materials:

- educational significance
- contribution the subject matter makes to the curriculum and to the interests of the students
- favorable reviews found in standard selection sources
- favorable recommendations based on preview and examination of materials by professional personnel
- reputation and significance of the author, producer, and publisher
- validity, currency, and appropriateness of material
- contribution the material makes to breadth of representative viewpoints on controversial issues
- high degree of potential user appeal
- high artistic quality and/or literary style
- quality and variety of format
- value commensurate with cost and/or need
- timeliness or permanence
- integrity

**Collection Analysis:**

Canoe Creek K-8 school has a variety of materials, to include: fiction, non-fiction, classroom sets, textbooks, instructional materials, and equipment. Currently, Canoe Creek K-8 has over 8,745 print items in the collection with the average age is 2017 with about 7 books per students not including over 2,800 electronic resources in MackinVia. The Media Center strives to contain a wide variety of print and non-print materials that reflect the interests of students and staff, taking into consideration different ability levels and learning styles.

## Current TitleWave data analysis.

### Canoe Creek K-8 Sch Library Collection

Grades K-8; 1,177 Students

AUGUST 20, 2024

Prepared by

Canoe Creek K-8 Sch  
Librarian/Media Specialist  
407-891-7335

Items in collection

2,000

97.6% Recognized Call Numbers  
99.9% Recognized Publication Years  
91.9% Matched in Titlewave

Average age

10.5

GOAL: N/A

Items per student

7.3

GOAL: 10 ITEMS

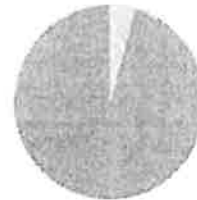
## Print, Audiovisual & Digital

Resource-rich school libraries play a key role in promoting both information literacy and reading for information and inspiration.

Physical vs. digital resources

Print

AVG. AGE: 2016



Digital

AVG. AGE: 2020

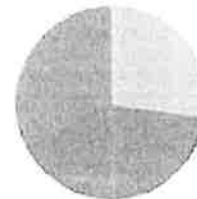
## Fiction & Nonfiction

Reading comprehension requires more than just decoding and knowing the meanings of words — background knowledge is essential.

Literary vs. informational texts

Fiction

AVG. AGE: 2018



Nonfiction

AVG. AGE: 2019

Compare recommended balance by Dewey ^

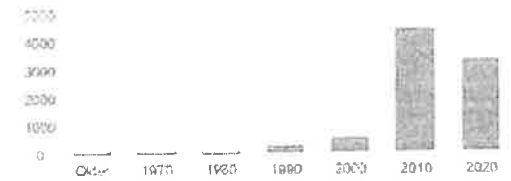
## Collection by nonfiction classification



Ages 13-18 21913

Classification	Avg. Age	Items
Computer Science, Information & General Works	2019	38
Philosophy & Psychology	2018	31
Religion	2019	17
Fiscal Services	2018	288
Language	2015	21
Science	2018	548
Technology	2019	302
Arts & Recreation	2019	744
Literature	2018	81
History & Geography	2018	355
	2019	2,403

## Collection by year



## Aged titles

10% 49%

888 ITEMS

4,242 ITEMS

## Dig into the Dewey divisions by 10s

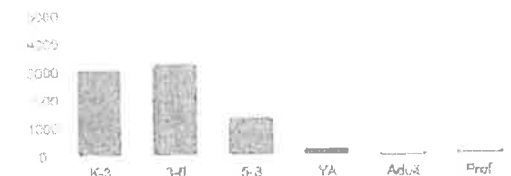
## Fiction

Classification
General Fiction

## Other classifications

Classification	Avg. Age	Items
AV	—	—
Biography	2019	216
Easy	2018	1,529
Ebooks	2020	340
Equipment	—	—
Guided Readers	2008	1,107
Paperback	2002	22
Professional	2014	40
Reference	2017	90
Story Collection	—	—
Spanish	2018	11
Unrecognized	2010	210
	2014	3,523

## Collection by audience



## Diversity

Support an environment that values and promotes diversity, equity and inclusion.

## Overlapping by collection

10% 49%

## Percent of collection

10% 49%

## Average age

2016

**Selection Aide** *The following recommended professional sources shall be consulted in the selection, but is not limited:*

- Student Request
- Booklists
- Book Links
- School Library Journal
- Horn Book
- Kirkus Reviews
- Publisher's Weekly

### **Intellectual Freedom:**

We stand with ALA on Intellectual freedom that, "ALA actively advocates in defense of the rights of library users to read, seek information, and speak freely as guaranteed by the First Amendment. A publicly supported library provides free and equal access to information for all people of that community. We enjoy this basic right in our democratic society. It is a core value of the library profession."

### **Weeding:**

Providing patrons with resources that are current, in good repair, and promote the school's mission requires a continuous process of removing items from circulation. The weeding process will align with District policies and American Library Association best practices. Materials in the media center will be evaluated regularly using the MUSTY criteria as developed by Joseph Segal.

- M – misleading (obsolete), including out-of-date materials in both fiction and non-fiction areas
- U – ugly, referring to the book's physical condition
- S – superseded, meaning that there are newer copies or newer information available
- T – trivial, whether or not it is appropriate for the collection. Factors considered include writing quality, accuracy, interest and reading level of the book.
- Y – your collection has no room or use for the book. Factors considered include usage and quality of format.

### **Gifts:**

Gifts and donations to the school media center are accepted. However, gifts will only be added to the collection after the items have been evaluated to determine if they meet the criteria for selection and the district's policy for gifts and donations.

**Replacements:**

Replacements are the responsibility of the student when a book is lost or damaged. The book needs to be the same title and type as the book lost. For example: if the book is library bound, the student may replace but the binding must be library bound but not with a traditional hardback or paperback version.

**Special Collections:**

Special Collections are to aid teachers and students, including but not limited to: teacher manuals, PLC books, Teacher Study Guides, manipulatives, etc. MakerSpace materials are to build inquiry, provide opportunity to explore through hand-on, creative projects.

**Action Plan based on Collection Development Policy:**

For 2023-2024, the focus will be to continue to purchase books that students and teachers recommend. Looking at the TitleWise Analysis, add more resources to all areas but specifically: elementary fiction (picture books and beginning chapter books), 500 section non-fiction for K-8, resources that support e-Stem/Robotics, add bilingual/Spanish titles to support LY students and increase MakerSpace resources to support STEM activities. I will also look at holes in series and update as necessary. Additionally, I will increase our audiobook and eBook collection (66 audiobooks and 1,873 eBooks) of popular book that are typically unavailable because which are commonly checked out.

**CHALLENGE TO INSTRUCTIONAL AND LIBRARY MATERIAL**

The final decision for instructional and library materials rests with the School Board. The current procedures will be used for challenges to Instructional Library Materials. The Superintendent has designated the Director of Media and Instructional Technology to process all paperwork associated with any challenged instructional and library material. This year's plan is located on the Osceola County School website to include the required form "SPECIFIC OBJECTION FORM FOR SCHOOL OR CLASSROOM LIBRARY MATERIALS".